



# Payroll/Super Deduction & Cancellation

Please use BLOCK letters and write in black pen Complete Sections A, then either B, C or D.

## A. Member details

Member number:	Title:
First name:	Surname:
Street address:	Suburb:
State:	Postcode:
Date of birth:	Email:
Telephone:	Mobile:

## B. Payroll or Superannuation details

### Payroll details

Note: Payroll deductions are not available to every employer. Please check with HIF for availability.

Employee name:	
Employer name:	
Department:	
Employer address:	Suburb:
State:	Postcode:
Branch location:	Payer ID:

### Superannuation details

Note: Available to retirees who are beneficiaries of the 'Government Employees Superannuation Board'.

Superannuation number:

## C. Deduction Authority

I hereby authorise and request you to arrange deductions from my salary/wages/superannuation

Amount:	Frequency:	HIF table:
	Weekly      Fortnightly      Monthly	

Should HIF alter the contribution rate of the table under which I am covered, the amount deducted from my salary/wages/superannuation is to be varied accordingly.

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## D. Deduction cancellation

I hereby authorise HIF to cancel the payroll deduction authority held in my name and request that the cancellation is to take effect from the next applicable pay period.

**OR**

As I have left this Employer my deduction will automatically cease on Pay Ending:

Date:

### New method of Payment:

Direct Debit from my Financial Institution or Credit Card  
*(Please complete a separate Direct Debit Request)*

Manual Invoice

Frequency:            Monthly            Quarterly            Half-yearly            Annually

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## Declaration

I declare the information above is true and correct and that I will immediately notify the Fund if this information changes.

Signature:

Date:

Type your full name here to sign electronically.

Once you have completed the form, please email it to us at [hello@hif.com.au](mailto:hello@hif.com.au) or mail to HIF, GPO Box X2221, Perth WA 6847

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**Need help?** Call us on **1300 13 40 60** email [hello@hif.com.au](mailto:hello@hif.com.au)

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